

## **Report of Finance Team Chair for 2021**

*Respectfully submitted by Bill Thompson*

The Finance team has met monthly for the past year to manage the church's finances properly as good stewards of the funds provided to the church. Mid-year, the Finance team did bid farewell to Donna Cummins, our faithful Treasurer for the past 12 years, who announced her planned end of June retirement in advance to enable us to select a new Treasurer. We say a special thank you for her faithful service over these 12 years as the Treasurer. With Donna's support, we completed a transition to Tom Errickson as the new Treasurer who is now handling the tasks of paying the bills and keeping the books. As part of this transition, we also shifted from using Quickbooks on a single laptop computer to using Quickbooks Online services. This has enabled us to use Intuit services for full-service payroll for both the church and LPP to simplify the Treasurer tasks. As a plus, the "books" are also now visible to more than one individual at a time. One final accomplishment to note: in 2020, MUMC applied for and received a Small Business Administration COVID-19 Payroll Protection Program loan to cover our continuing payroll expenses as we paid all staff even though we had closed the building and in-class LPP programs and a COVID-19 Economic Injury Disaster Loan to provide economic relief for temporary loss of revenue. We applied for forgiveness on these two loans (a special thanks to those who pushed onward through the bureaucracy to get to the end line) and they were fully forgiven this year.



## **Middletown United Methodist Church 2021 Report of the Trustees**

*Respectfully Submitted By Kandis Furlow, 2021 Chair*

**Class of 2020- Joe Spinelli, Kandis Furlow**

**Class of 2021- John Myhrer (vice-chair), Anthony Russo, Gail Maples**

**Class of 2022- Dave Illingworth (secretary), Bill Thompson**

**Class of 2023 - Linda Rowse (treasurer)**

### **Highlights of Trustees Accomplishments September 2020 to September 2021**

**The trustees are pleased to summarize the following events/projects related to the Trustees and the Church/ Parsonage areas:**

❖ A new state-of-the art LED technology digital lawn sign was installed. It is housed in the shell of the old sign, preserving the architectural look of the pedestal sign. This programmable sign is highly visible and announces all of our services, provides information on our current out-reach programs as well as inspirational messages to our community. Trustees Joe Spinelli installed with Anthony Russo assisting. Online Dec. 2020.

❖ The church driveway and parking lot was re-paved and re-stripped by Paving Associates. This included base repairs and a drainage pipe extension to move water away from the church. Work completed in Nov. 2020.

❖ Concrete walkways were installed from the Sunday School/Nursery School classrooms that have exterior entry doors to the parking church parking lot. Additionally, walkways were added to connect the rear church exterior doors around the building to connect to a hallway exit door to the front of the church facing the main road. Work done by Paving Associates and completed in Nov. 2020.

❖ A small Jack and Jill style bathroom connecting the church nursery room and the preschool classroom was updated with a new toilet and sink. Work completed by trustees Dave Illingworth and John Myhrer.

❖ New flooring was installed in the Fellowship Hall, kitchen, and pantry room for Goodness Now, (one of our mission programs to provide food to our community families in need.) This project required a huge effort and many volunteers to clear the room, pantry and kitchen as well as storage areas in the Fellowship Hall. This was organized and executed by trustee Linda Rowse. Assisting Linda was trustee Gail Maples. Completed in July 2021.

❖ The Goodness Now mission and church was thrilled to receive a donation of a commercial style refrigerator and freezer for the pantry. To accommodate the appliances and upgrade the space, we removed old wooden shelving, painted and installed a new exhaust fan. Trustees Anthony Russo, John Myhrer and Joe Spinelli completed the fan work. Painting and shelving removal by church servant volunteers. Completed in July 2021.

❖ In conjunction with the Fellowship Hall flooring renovation, we received a donation to replace old heavy wooden room dividers with new lightweight room dividers. We use the dividers to provide a storage area for folding chairs, portable tables and small riding toys for the nursery school children to use on days with inclement weather. The new dividers are easy to move and provide a fresh modern update for our Fellowship Hall. Trustee Gail Maples researched several companies and presented selections for the Trustees to choose as well as organized helpers for delivery and set up. Completed in August 2021.

❖ Per state regulations, double doors were installed in the hallway to enable staff of Learning Path Preschool to close the classroom wing when necessary. This enables outside groups to utilize the sanctuary, narthex and Fellowship Hall when school is in session without violating child safety practices. Work done by River Road Development and completed in August 2021.

❖ The parsonage had a partial roof replacement to repair a leak that occurred this summer. The work was done by Garden State Roofing and completed in July 2021.

❖ On 7/14/21 a severe electrical storm occurred and lightning struck near or on the church building. This damaged the new digital lawn sign, much of the electronic equipment in the sanctuary, the smoke detectors, one of the hvac control panels, 2 Fujitsu HVAC systems and part of the sanctuary roof. Pastor Doherty is our point of contact with the insurance company. We have had adjusters out and various trustee members have met with vendors to get pricing on replacement equipment. So far, we have received 2 checks from our insurer. Trustees Bill Thompson, Joe Spinelli, and church member Warren Johnson have begun to purchase and install the new replacement electronics for the sanctuary that were approved for reimbursement by the adjuster. The goal is to get all affected areas back to 100% and roof repaired before the end of 2021.

❖ Other maintenance and urgent small repairs too numerous to list took place throughout the year- (electrical, plumbing, gutter work,) all performed by volunteer Trustees and friends of the church.

❖ The 2021 parsonage inspection was completed on August 12, 2021. Lori Crandal, Derrick Doherty and Kandis Furlow were present for the inspection. Copies of the inspection report are available in the church office.

**The Middletown United Methodist Church is incorporated within the State of New Jersey. The title for the church building (recorded in Monmouth County Book 3569 page 128131) and the Parsonage (recorded in Monmouth County Book 3569 page 132138) are in the name of Middletown United Methodist Church and contain the title trust clause (§ 2503).**

**The Trustees are the custodians of said deeds and other legal papers, which are held securely in the fireproof safe in the church office. All appropriate inspections, insurances, and Safe Sanctuary policies have been completed in 2021 and will be completed in 2022.**